

**Hawaiian Paradise Park Owners Association**  
**CULTURAL PRESERVATION COMMITTEE MEETING**  
**April 12, 2025**

Members present: Lanell Lua (Chair), Liz Amaral, Christine Harker, Kathy Hollingsworth, Sandee Maeda, Brian Ogawa, Julie Rice, Patricia Ruppert, Michael Schiszler (quorum met)

Members absent: `Ihilani Buffett, Jan Emerson-Sheldon, Danee McFarr (Secretary), Nainoa Rosehill

Guests: Sarah Kay, Spencer Willis, Al Yax

Call to order: Lanell Lua, Chair, called the meeting to order at 10:06 a.m.

Meeting agenda approval: Julie Rice asked to add "Recommendation to relocate mailboxes at 16<sup>th</sup> and Maku`u mailbox site" to New Business. Maeda made a motion to approve the agenda as amended; Harker seconded; approved unanimously.

Previous meeting minutes approval: Maeda made a motion to approve the March 8, 2024 meeting minutes; Rice seconded; approved unanimously.

AGENDA ITEM	DISCUSSION	ACTION
<b>UNFINISHED BUSINESS</b>		
Archaeological study final report: Recommendations from CPC to HPPOA board (Update by Lanell Lua)	<p>At the March meeting, Lanell reported that, with the assistance of the committee, she will follow up with the Board's request to create a Request for Proposal (RFP) for stewardship of the land by a Native Hawaiian Organization (NHO), have NHOs make presentations to the committee, and provide a list of those NHOs to the Board. The committee will not make further recommendations to the Board until an NHO has been selected for stewardship.</p> <p>Lanell reported that there will be an RFP prepared within the next month or so and will provide an update at the next meeting.</p>	Lanell will provide an update about the RFP at the next meeting.
Update on Instagram page and website (Spencer Willis)	Nothing to report.	Spencer will provide an update at next meeting.
Consideration of nonprofit organization for stewardship of Ko`olauo: invite NHO representatives to meetings to discuss (Lanell Lua)	Lanell asked to table this item until the next meeting.	Lanell will provide an update at the next meeting.
Information sharing with swap meet attendees: table hosted by CPC members (Update by Education Working Group)	The group did not meet. Table to next meeting.	The education working group will report at the next meeting.

Cultural Preservation Committee Meeting – April 12, 2025

AGENDA ITEM	DISCUSSION	ACTION
<p>Revision of CPC mission statement, objectives, and goals: Second Draft (<i>handout</i>) (Sandee Maeda)</p>	<p>A second draft of the revised CPC mission statement, objectives, and goals, prepared by the mission statement working group, was presented. This draft incorporated suggestions from members at last month's meeting and was approved unanimously.</p> <p>The document is incomplete until the mission statement is translated into Hawaiian, at which time it will be presented for final approval. `Ihilani Buffett will arrange for the Hawaiian translation and present at the next meeting.</p>	<p>The mission statement, objectives, and goals document was approved.</p> <p>The complete document, with the addition of the Hawaiian translation of the mission statement, will be presented for approval at the next meeting by `Ihilani Buffett.</p>
<p>Committee Resolution Draft (<i>handout</i>) (Sandee Maeda)</p>	<p>The mission statement working group drafted a committee resolution, which was requested by board member Teresa Bayne. When the resolution was drafted, the current HPPOA bylaws were from 2010; since then, the board posted 2025 bylaws on the website. It was recommended that the date and the word "current" be removed when referring to the bylaws and that the date of committee guidelines also be removed. The changes will be made and presented at the next meeting for approval.</p>	<p>A revised draft of the committee resolution will be presented at the next meeting.</p>
<p><b>NEW BUSINESS</b></p>		
<p>Recommendation to relocate mailboxes at 16<sup>th</sup> and Maku`u mailbox site</p>	<p>Julie Rice asked that this issue be discussed. She noted that a nonmember raised the question at the last meeting. Because a previously unknown burial cave was discovered close to the mailbox site while it was being prepared, it was asked if the committee would recommend to the board that the mailboxes be relocated to another site. Julie said that she was in agreement that it was not appropriate for the site to be in such close proximity to the burial cave.</p> <p>Discussion included:</p> <p>1) whether it was the responsibility of the committee to make a recommendation. It was pointed out that it is in the objectives of our new mission statement: "To advise and assist the HPPOA Board in honoring, protecting, preserving, and conserving cultural and historical sites under the purview of HPPOA."</p> <p>2) Other burial sites (in Kona and Maui) have parking lots near the sites, but that doesn't make it right.</p>	<p>Discussion to continue at next meeting.</p>

Cultural Preservation Committee Meeting – April 12, 2025

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Recommendation to relocate mailboxes at 16 <sup>th</sup> and Maku`u mailbox site ( <i>cont'd</i> )	<p>3) It violates the Hawaiian tradition of keeping the site secret; cars will be driving by it every day to access the 2200 mailboxes.</p> <p>4) Is the buffer sufficient at ten feet? After it was recommended that it be 20 feet, the entrance was turned to the other side, so the lane is 20 feet, but ten feet from the mailboxes.</p> <p>5) Should this be discussed at the June membership meeting?</p> <p>6) Is a statement in the minutes sufficient or should the committee make a recommendation to the board?</p> <p>Julie recommended that more information be presented at the next meeting and that discussion continue, including the proper distance of a buffer.</p>	
<b>ANNOUNCEMENTS</b>		
Next Meeting	The next meeting will be held Saturday, May 10 at 10 a.m. in the HPPOA library. Regular meetings are held on the second Saturday of each month.	For information.

The meeting was adjourned at 11:35 a.m. (Maeda moved; Rice seconded; accepted unanimously.)

Meeting minutes submitted by Secretary to Chair on May 5, 2024.

Approved:

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Lanell Lua, Chair

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Date